███

From: ███

Sent: Thursday, November 17, 2005 5:15 PM

To: ███

Cc: ███

Subject: RE: ███ - please run the Python script (to collect file attributes) on ███ ASAP

Signed By: There are problems with the signature. Click the signature button for details.

Attachments: 20051117-███.txt

From: ███

Sent: Thursday, November 17, 2005 4:22 PM

To: ███

Cc: ███

Subject: ███ - please run the Python script (to collect file attributes) on ███ ASAP

███

Could you please run the Python script (to collect file attributes) on ███ ASAP and EMail me the results?

This is urgently needed today.

Thanks, ███

-----Original Message-----

From: ███

Sent: Thursday, November 17, 2005 10:27 AM

To: ███

Subject: Emergency Change Request - Implement a Scheduled Task in Microsoft Windows XP on ███ that runs the Python script

Problem/Deficiency requiring a change action
This is a request for IA to create/implement a Scheduled Task in Microsoft Windows XP on ███ that runs the Python script (to collect file attributes) once a day and dumps the resulting file in following folder on ███ : ███ \ms-team\Python_Dumps

Description of Change
Create and implement a Scheduled Task in Microsoft Windows XP on ███ that runs the Python script (to collect file attributes) once a day and dumps the resulting file in following folder on ███ \ms-team\Python_Dumps

Ensure that the file names are unique (preferably to include the date as YYYYMMDD) so that all of the

dumps are retained and do not copy over the previous day's dump. Since the Python script may have to be run more than once on the same day, adding a timestamp (HHMMSS) or sequence number to the file name would also eliminate copying over existing files. The file and directory listing should be limited to only those drives that actually store PST files. The Python script should be coordinated to run <u>after the completion</u> of the daily Mail Attender run.

Proposed Date of Implementation
Upon approval

Duration
20 minutes

Customers Impacted
None.

Type of Impact
Business process improvement

Anticipated/Potential Issues
Allows the SIS, IA and the Federal Records Management Group to more effectively monitor and track the creation of new PST files on   using a new PST File Management System (PFMS) once the Message Storage Team completes the tasks outlined in the Project Mission dated 10/21/05.

Roll-Back Plan
Disable or delete the Scheduled Task in MS Windows XP.

Roll-Back Duration
20 minutes

Delay Impact
Inability for OCIO to monitor and track the creation of new PST files on   using a new PST File Management System (PFMS) effectively.

HOGR6OA–023006

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