



**(U) National Reconnaissance Office
Mission Ground Station Declassification
Program Plan**

29 February 2008

DECL ON: 25X1 20580913 RRG July 2005
DRV From: NCG 6.0, 21 May 2005

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(U) Table of Contents

(U) Table of Figures	iii
(U) Security Guide.....	1
(U) Special Instructions	2
(U) Record of Changes	2
(U) Basic Plan.....	3
(U) Annex A: Annex Managers.....	5
(U) Annex B: Business Plans & Operations.....	6
(U) Annex B - Appendix 1: BPO Policy Actions.....	6
(U) Annex B - Appendix 2: Office of Strategic Communications.....	7
(U) Annex B - Appendix 3: Finance.....	8
(U) Annex B - Appendix 4: Contracts.....	9
(U) Annex C: Security & Counterintelligence.....	11
(U) Annex C - Appendix 1: Security/Policy	11
(U) Annex D: Management Services & Operations	13
(U) Annex D - Appendix 1: Cover Office	13
(U) Annex D - Appendix 2: Transportation/Logistics.....	15
(U) Annex E: Communications.....	17
(U) Annex E - Appendix 1: [REDACTED].....	17
(U) Annex F: Office of Human Resources.....	20
(U) Annex F - Appendix 1: Personnel Actions	20
(U) Annex G: Pentagon Support Group.....	22
(U) Annex H: System Operations.....	24
(U) Annex H - Appendix 1: NRO System Operations	25
(S//TK//REL) Annex H - Appendix 2: Consolidated Washington Mission Ground Station.....	27
(S//TK//REL) Annex H - Appendix 3: Consolidated Southwest Mission Ground Station	29
(S//TK//REL) Annex H - Appendix 4: [REDACTED].....	31
(S//TK//REL) Annex H - Appendix 5: [REDACTED].....	34
(S//TK//REL) Annex H - Appendix 6: [REDACTED].....	37

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(U) Table of Figures

Figure 1: (U) Annex Manager POC List.....6
Figure 2: (U) BPO Policy Action Task List.....7
Figure 3: (U) OSC Risk Mitigation Plan8
Figure 4: (U) Finance Risk Mitigation Plan.....9
Figure 5: (U) Industry Notification Plan.....9
Figure 6: (U) Security and Counterintelligence Risk Mitigation Plan 12
Figure 7: (U) MS&O Risk Management Plan..... 14
Figure 8: (U) USAF Mitigation Plan 1.0 16
Figure 9: (U) USAF Mitigation Plan 1.1 16
Figure 10: (U) USAF Mitigation Plan 1.2 16
Figure 11: (U) █████ Risk Mitigation Plan 1.0..... 18
Figure 12: (U) █████ Risk Mitigation Plan 1.1 18
Figure 13: (U) █████ Risk Mitigation Plan 1.2..... 19
Figure 14: (U) OHR Risk Mitigation Plan..... 21
Figure 15: (U) SO Project Plan 26
Figure 16: ~~(S//TK//REL)~~ CWMGS Risk Mitigation Plan 28
Figure 17: ~~(S//TK//REL)~~ CSWMGS Risk Mitigation Plan 30
Figure 18: ~~(S//TK//REL)~~ █████ Risk Mitigation Plan 33
Figure 19: ~~(S//TK//REL)~~ █████ Risk Mitigation Plan..... 36
Figure 20: ~~(S//TK//REL)~~ █████ Risk Mitigation Plan..... 40

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(U) Security Guide

1. (U) **PURPOSE:** The purpose of this document is to identify the source(s) and basic guidelines to be used for determining security classification of information contained in this Program Plan (PPLAN).
2. (U) **SECURITY INSTRUCTIONS:** The overall classification of this PPLAN is **SECRET//TK//NOFORN**. Users of this document are responsible for its protection, including proper security classification of extracts and/or paraphrasing.
 - 2.1 (U) All references to the declassification of the "fact of" Mission Ground Stations (MGS) identified in this PPLAN are **FOR OFFICIAL USE ONLY**.
 - 2.2 (U) Release of information contained in this PPLAN to the public news media has not been authorized and will not occur until it has been declassified and approved by the proper authority.

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(U) Special Instructions

1. (U) Disposal of excess copies of this document must be in accordance with applicable directives. Do not return to originator.

(U) Record of Changes

<u>CHANGE NO.</u>	<u>AUTHORITY</u>	<u>DATE OF CHANGE</u>	<u>ENTERED BY</u>	<u>DATE</u>
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(U) Basic Plan

1. ~~(S//TK//REL)~~ OBJECTIVE: The Program Plan (PPLAN) is a compilation of actions and responsibilities produced by a Director, National Reconnaissance Office (DNRO)-appointed Integrated Process Team (IPT), led by the Office of Security and Counterintelligence (OS&CI). The IPT was comprised of representatives from all NRO Directorates and Offices. The IPT's purpose was to identify the requirements and time-phased actions necessary to facilitate the declassification of:
 - A. The "fact of" [REDACTED] NRO [REDACTED] Mission Ground Stations (Consolidated Washington Mission Ground Station (CWMGS) Consolidated South West Mission Ground Station (CSWMGS) and [REDACTED])
 - B. The "fact of" NRO "Presence" at the Joint Defense Facility Pine Gap, Alice Springs, Australia [REDACTED] and Menwith Hill Station, Harrogate, United Kingdom, [REDACTED]

2. (U) AUTHORITY/REFERENCES:
 - A. DNRO Note:2007-21, (05 April 2007)
 - B. DNRO and ODNI approval to proceed with declassification dated XXXXXX)

3. (U) PLANNED COURSE OF ACTION: The planned course of action is to accomplish all time-phased actions identified in the annexes and appendices of this PPLAN to affect the stated objective.

4. (U//FOUO) PROGRAM MANAGEMENT:
 - A. The OS&CI was the Office of Primary Responsibility (OPR) for developing and coordinating this plan, and ensuring the resolution of conflicting annex actions prior to the final PPLAN publication.
 - B. NRO System Operations (SO) will be the OPR for the implementation of this plan over the 60-day phasing, with all IPT members and organizations assisting in the implementation processes.
 - C. Annex Managers will forward recommended changes to SO for staffing and approval prior to incorporating or publishing any PPLAN changes applicable to their respective annexes.

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D. Each element involved in the execution of this PPLAN is responsible for the accomplishment of the time-phased tasks in accordance with the schedule identified herein.

5. (U//FOUO) Direct all information and questions to the SO lead, [REDACTED] at [REDACTED] secure.

Mary Rose McCaffrey
Director, Office of Security &
Counterintelligence

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(U//FOUO) Annex A: Annex Managers

OPR	ANNEX/APPENDIX	ANNEX MANAGER	PHONE	DISTRIBUTION
BPO	B-1	(VACANT)		
Policy	B-1-1	[REDACTED]	[REDACTED]	
OSC	B-1-2	Rick Oborn [REDACTED]	[REDACTED] [REDACTED]	
Finance	B-1-3	[REDACTED]	[REDACTED]	
Contracts	B-1-4	[REDACTED]	[REDACTED]	
OS&CI	C-1	Colonel Jay Chambers	[REDACTED]	
Security Policy	C-1-1	[REDACTED]	[REDACTED]	
MS&O	D-1	[REDACTED]	[REDACTED]	
Cover Office	D-1-1	[REDACTED]	[REDACTED]	
Transportation	D-1-2	[REDACTED]	[REDACTED]	
Communications	E-1	[REDACTED]	[REDACTED]	
[REDACTED]	E-1-2	[REDACTED]	[REDACTED]	
OHR	F-1	[REDACTED]	[REDACTED]	
Personnel	F-1-1	[REDACTED]	[REDACTED]	
DDMS/PSG	G-1	[REDACTED]	[REDACTED]	
SO	H-1-1	[REDACTED]	[REDACTED]	
CWMGS	H-1-2	[REDACTED]	[REDACTED]	
CSWMGS	H-1-3	[REDACTED]	[REDACTED]	
[REDACTED]	H-1-3	[REDACTED]	[REDACTED]	
[REDACTED]	H-1-4	[REDACTED]	[REDACTED]	
[REDACTED]	H-1-5	[REDACTED]	[REDACTED]	
CIO	(DRAFTING)	[REDACTED]	[REDACTED]	

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Figure 1: ~~(S//TK//REL)~~ Annex Manager POC List

(U) Annex B: Business Plans & Operations (BPO)

(U) This annex outlines administrative planning actions to be carried out by BPO.

- A. Appendix 1 outlines BPO/Policy actions.
- B. Appendix 2 outlines BPO/Office of Strategic Communications (OSC) actions.
- C. Appendix 3 outlines BPO/Finance actions.
- D. Appendix 4 outlines BPO/Contracts actions.

Annex B - Appendix 1: BPO Policy Actions

(U) **RISK(s):** None.

(U) **MITIGATION:** Administrative Procedures.

(U) NRO Directives and Instructions

(U) NRO is undertaking a new enterprise approach to managing critical processes. The NRO Corporate Management Program (CMP) is a marked change to the way the NRO manages Directives and Instructions. The current baseline of NRO policies is frozen.

(U) The CMP will allow the NRO to horizontally integrate and align its Corporate Policies and Corporate Instructions with NRO corporate critical processes. Administrative (classification) changes will be accomplished in accordance with the CMP.

(U) Memorandums of Agreement (MOAs) and Memorandums of Understanding (MOUs)

(U) BPO/Policy and Analysis (P&A) will oversee and coordinate periodic reviews of MOAs and MOUs for applicability and currency. Reviews will be repeated at intervals not less than every two years from the date of signature.

(U) Administrative changes will be accomplished in accordance with NRO Directive (NROD) 110-12: Documenting External Agreements Using Memorandums of Agreement or Memorandums of Understanding; and NRO Instruction (NROI) 110-12-1: Process for

Documenting External Agreements Using Memorandums of Agreement or Memorandums of Understanding (or subsequent corporate instructions that become part of the CMP).

TASK	ACTION AGENCY	COMMENCE	COMPLETE
Corporate Policies/Instructions			
Identify	BPO/P&A and OPR	As Developed	As Developed
Administrative Changes	BPO/P&A and OPR	As Required	As Required
MOAs/MOUs			
Identify	BPO/P&A and OPR	As Developed	As Required
Administrative Changes	BPO/P&A and OPR	As Required	As Required

Figure 2: (U) BPO Policy Action Task List

(U) Annex B - Appendix 2: Office of Strategic Communications

(U//~~FOUO~~) RISK(S): Change management; rumors; increased Congressional and public attention; increased Freedom of Information Act (FOIA) requests and public protests; unintended disclosures of additional program, operational, and/or cover information.

(U//~~FOUO~~) MITIGATION: Communicate with stakeholders and designated audiences to ensure all briefed personnel are informed of the goals, policy, and extent of the declassification effort. Our actions and communications toward this end will be coordinated closely with the NRO Office of Security and Counterintelligence (OS&CI). This will include continuing contacts with all stakeholders and dissemination of Frequently Asked Questions (FAQ) that will be made available to all NRO personnel.

~~(S//TK//REL)~~ The Communication Plan calls for ██████████ of the ██████████ MGS declassification decision or NRO's "Presence" ██████████

TASK	AGENCY	COMMENCE	COMPLETE
Communications Plan	OSC		
Draft plan	OSC		1 June 2007
Coordinate	OSC//O&CI	21 June 2007	1 August 2007
Finalize Comm. Plan & FAQs	OSC	6 July 2007	15 Sept 2007

TASK	AGENCY	COMMENCE	COMPLETE
Distribute Plan/FAQs to POCs	OSC	D-30	D-30
Print materials			
OSC handout materials ■ Fact Sheets, Brochures	OSC // OSCI	D-30	D-Day
Electronic communications			
RECON	OSC	Ongoing	Indefinite
Director's Note(s)		D-07/40	D-55
Update NRO.gov Internet Web site		D-Day	D-Day
DNRO Communications (All Hands, speeches, articles, meetings, discussions, etc.)		Ongoing	No End Date
Correspondence - DNRO Letters			
Congress/foreign govt.'s /U.S. govt. Visits from/to foreign governments Distribute Plan/FAQs to Foreign POCs	OSC	D-30	D-30
NRO Ops Monthly Update to Congress	OSC	On going	D-Day
Discussion with briefed Congressional staffers	OSC	On going	D-Day
Written materials for briefing Congressional staffers	OSC	D-30	D-Day
Track media queries and media products	OSC	Ongoing	No end date

Figure 3: (U) OSC Risk Mitigation Plan

(U) Annex B - Appendix 3: Finance

~~(S//NF)~~ RISK(s): Declassification of the MGSs [REDACTED] as well as its [REDACTED]
[REDACTED]

(U//FOUO) MITIGATION: Establish an [REDACTED] The [REDACTED] would be used only for [REDACTED] required to be [REDACTED]

TASK	AGENCY	COMMENCE	COMPLETE
Establish a new Treasury Deposit Account			
Obtain Air Force approval	Sec/AF	16 July 2007	31 August 2007
Obtain OMB approval	OMB	1 September 2007	D-60
Obtain Treasury approval	Treasury	D-60	D-45
Develop Financial Transactions in IFMS	BPO/FIN	1 September 2007	D-45
Enter into inter-agency agreements	Various	1 September 2007	D-30
Perform "dry run" of [REDACTED] mechanism	BPO/FIN	D-45	D-50

Figure 4: (U//FOUO) Finance Risk Mitigation Plan

(U) Annex B - Appendix 4: Contracts

(U) RISK(S): Industry only minimally aware of and prepared for declassification.

(U) MITIGATION: Education through Industry communiqués.

- Disseminate Notice to Industry Partners (NOTIP) to highlight declassification plans and solicit inputs on the perceived impact to the contractor workforce.

TASK	COMMENCE	COMPLETE
Initial Industry Coordination	D-60	D-10
Final Industry Notification	Effective the day DNRO announces decision	

Figure 5: (U) Industry Notification Plan

~~SECRET//TK//NOFORN~~

~~SECRET//TK//NOFORN~~

(U) Annex C: Security & Counterintelligence

(U) This annex outlines planning actions to be carried out by OS&CI.

(U) Annex C - Appendix 1: Security/Policy

~~(U//FOUO)~~ **RISK(S):** Containment and control of declassification.

- Impact of declassification on remaining and future operational, mission partner, contractual and cover requirements.
- Confusion and inconsistencies at each site and across the Department of Defense (DoD) and Intelligence Community (IC) resulting in [REDACTED] of additional program, operational, and/or cover information.

~~(S//REL)~~ **MITIGATION:** Education and training effort across NRO and NRO partner facilities.

- Disseminate specific and detailed classification guidance and communication through electronic, written, and video means to NRO populace, DoD, IC, and Commonwealth personnel, thus ensuring all briefed personnel are informed of the same goals, limits, policy, and extent of the declassification effort.
- Prospects of being able to contain declassification to intended objectives with all mitigation steps is still uncertain based on earlier experience of declassifying NRO presence at Air Force Satellite Control Facility.

TASK	NRO ORG	COMMENCE	COMPLETE
Communications Plan			
Draft Communication Plan	MSD [REDACTED]	1 May 2007	1 Jun 2007
Coordinate Communication Plan	MSD [REDACTED]	1 July 2007	1 Sep 2007
Implement Communication Plan	MSD [REDACTED]	D-30	Indefinite
Communication Package			
Development	MSD [REDACTED]	1 June 2007	1 Sept 2007
Distribute	MSD [REDACTED]	D-60	D-45
■ Video	MSD [REDACTED]	16 July 2007	D-55
■ Print Materials	MSD [REDACTED]	1 Jun 2007	D-55
■ Written/Electronic Communications (Newsletters, "Did You Know", Announcements, CBT updates)	MSD [REDACTED]	1 Jul 2007	Indefinite

TASK	NRO ORG	COMMENCE	COMPLETE
■ Classification Guides (NRO, National-Geospatial Intelligence Agency (NGA) Imagery Policy Series, DoD guides, etc.)	MSD [REDACTED]	1 Jul 2007	Indefinite
Identify obsolete entries	MSD [REDACTED]	4 Sep 2007	11 Sep 2007
Draft new entries	MSD [REDACTED]	12 Sep 2007	D-30
Coordinate	MSD [REDACTED]	D-30	D-30
Publish	MSD [REDACTED]	D-10	Implementation Date
Risk Assessment Plan			
Risk Assessments of facilities and Infrastructures (counterintelligence, physical, technical, CYBER, etc.)	MSD [REDACTED] Counterintelligence System Operations	1 Jul 2007	Indefinite
[REDACTED] Risk Assessment	MSD [REDACTED]		Ongoing
[REDACTED] Mitigation Plan	MSD [REDACTED]	1 Sept 2007	D-60
[REDACTED] Risk Assessment	MSD [REDACTED]	1 Aug 2007	D-60
[REDACTED] Mitigation Plan	MSD [REDACTED]	1 Oct 2007	D-45
Performance/Award Guidelines	MSD [REDACTED]	25 July 2007	D-15 days
Defense Threat Reduction Agency (DTRA)-assisted Assessments	SOD [REDACTED]	May 2007	Ongoing

Figure 6: (U//FOUO) Security and Counterintelligence Risk Mitigation Plan

(U) Annex D: Management Services & Operations (MS&O)

(U) This annex outlines administrative planning actions to be carried out by various entities within MS&O.

- A. Appendix 1 outlines Cover Office actions.
- B. Appendix 2 outlines Transportation/Logistic actions.

(U) Annex D - Appendix 1: Cover Office

~~(S//NF)~~ Risk(s): [REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

~~(S//NF)~~ MITIGATION:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

~~(S//NF)~~ Risk: [REDACTED]

- [REDACTED]

- [REDACTED]
 - [REDACTED]

~~(S//NF)~~ MITIGATION

- [REDACTED]
 - [REDACTED]
- [REDACTED]
 - [REDACTED]
 - [REDACTED]
- [REDACTED]

~~(S//NF)~~ NEXT STEPS

- [REDACTED]
- [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
- [REDACTED]

TASK	AGENCY	COMMENCE	COMPLETE
[REDACTED]	HR	Ongoing	Indefinite
[REDACTED]	CLC	1 June 2007	D-60
[REDACTED]	HR	D-60	As Required
[REDACTED]	CLC	D-60	As Required

Figure 7: ~~(S//NF)~~ MS&O Risk Management Plan

(U) Annex D - Appendix 2: Transportation/Logistics

(U) Overview:

~~(S//TK//REL)~~ [Redacted]

1. An as-needed basis,
2. [Redacted]
3. [Redacted]
4. [Redacted]

~~(S//TK//REL)~~ [Redacted]

~~(S//TK//REL)~~ **Risk(s):** [Redacted]

~~(S//TK//REL)~~ **MITIGATION:** [Redacted]

TASK	AGENCY	COMMENCE	COMPLETE
[REDACTED]	MS&O	In Progress	FY10
[REDACTED]	[REDACTED]	D-60	Prior to Execution
Coordinate with:			
▪ [REDACTED]	[REDACTED]	D-60	[REDACTED] Mission Execution
▪ [REDACTED]	[REDACTED]	D-60	TBD
▪ [REDACTED]	[REDACTED]	D-60	TBD

Figure 8: (S//REL) [REDACTED] Mitigation Plan 1.0

~~(S//FK//REL)~~ Risk(s): [REDACTED]

~~(S//FK//REL)~~ MITIGATION: [REDACTED]

TASK	AGENCY	COMMENCE	COMPLETE
Brief NRO personnel	Program Security	D-30	Prior to NRO Acknowledgment

Figure 9: (U//FOUO) [REDACTED] Mitigation Plan 1.1

~~(S//FK//REL)~~ Risk(s): [REDACTED]

~~(S//FK//REL)~~ MITIGATION: [REDACTED]

TASK	AGENCY	COMMENCE	COMPLETE
Brief NRO personnel	Program security	D-30	Prior to NRO acknowledgment

Figure 10: (U) [REDACTED] Mitigation Plan 1.2

(U) Annex E: Communications

(U) This annex outlines administrative planning actions to be carried out by NRO Communications Systems Acquisition and Operations Directorate elements.

A. (U//FOUO) Appendix 1 outlines [REDACTED] actions.

(U) Annex E - Appendix 1: [REDACTED]

~~(S//TK//NF)~~ RISK(S):

[REDACTED]

~~(S//TK//NF)~~ MITIGATION:

[REDACTED]

TASK	AGENCY	COMMENCE	COMPLETE
[REDACTED]			
[REDACTED]	NRO [REDACTED]	1 March 2007	31 July 2007
[REDACTED]	NRO [REDACTED]	1 March 2007	31 July 2007
[REDACTED]			
[REDACTED]	NRO [REDACTED]	1 May 2007	1 September 2007
[REDACTED]	AUS & UK	1 May 2007	1 September 2007

TASK	AGENCY	COMMENCE	COMPLETE
[REDACTED]			
	NRO/[REDACTED]	15 September 2007	D-90
	AUS & UK	15 September 2007	D-90
	NTIA	D-1	D-30
	AUS & UK	D-1	D-30
	NRO/[REDACTED]	D-1	Ongoing
	AUS, UK & US	D-1	Ongoing

Figure 11: ~~(S//FK//NF)~~ [REDACTED] Risk Mitigation Plan 1.0

~~(S//FK//NF)~~ Risk(s):

[REDACTED]

~~(S//FK//NF)~~ MITIGATION:

[REDACTED]

TASK	AGENCY	COMMENCE	COMPLETE
Attend and participate in [REDACTED]	NRO/[REDACTED]	1 March 2007	Done

Figure 12: (S//TK//NF) [REDACTED] Risk Mitigation Plan 1.1

~~(S//TK//NF)~~ Risk(s):

[REDACTED]

~~(S//FK//NF)~~ MITIGATION:

[REDACTED]



TASK	AGENCY	COMMENCE	COMPLETE
C-1 – Hold regular meetings	NRO/ [REDACTED]	1 March 2007	Ongoing

Figure 13: (U) [REDACTED] Risk Mitigation Plan 1.2

(U) Annex F: Office of Human Resources (OHR)

(U) This annex outlines administrative planning actions to be carried out by OHR.

A. Appendix 1 outlines Personnel Actions.

(U) Annex F - Appendix 1: Personnel Actions

~~(S//NF)~~ RISK(S): [REDACTED]

~~(S//NF)~~ [REDACTED]

~~(S//NF)~~ MITIGATION: [REDACTED]

(U//FOUO) RISK(S): Some vacancies at the newly overt ground stations may be more difficult to fill.

~~(S//NF)~~ [REDACTED]

~~(C//NF)~~ MITIGATION: [REDACTED]

TASK	AGENCY	COMMENCE	COMPLETE
[REDACTED]	HR	Upon [REDACTED] Completion	+ 45 days
Brief employees on change	HR	Upon Review Completion	+20 days
[REDACTED]	HR	Upon Brief Completion	+15 days
Move high-risk employees to other positions and locations	HR	D-60	Indefinite
[REDACTED]	HR	D-60	Indefinite
Add [REDACTED] verbiage to Vacancy notices	HR	D-60	Ongoing

TASK	AGENCY	COMMENCE	COMPLETE
Provide system updates to AFPC for duty loc-ensure Pentagon MPF is still Servicing MPF	AFELM		D-30
Designate Unit Nomenclature	AFELM		D-45
Revisit local support AFELM agreements	AFELM	After Declassification	D+60

Figure 14: ~~(S//NF)~~ OHR Risk Mitigation Plan

(U) Annex G: Pentagon Support Group

(U) This annex outlines administrative planning actions to be carried out by the Pentagon Support Group (PSG) in coordination with the Joint Staff and Office of the Secretary of Defense (OSD).

1. (U) SITUATION.

a. (U) Enemy. See Annex C.

b. (U) Friendly Situation.

(1) ~~(S//TK//REL)~~ The DNRO commenced a study to advise him on the feasibility of declassifying the "fact of" NRO Mission Ground Stations [REDACTED] and the "fact of" NRO presence [REDACTED] in Australia and the United Kingdom. The IPT and the subsequent Study Group both assessed the initiative as feasible, and that it will help ensure NRO is properly positioned to fully support new technical and policy initiatives developed across the DoD and the IC.

c. (U) Attachments and Detachments. N/A.

2. ~~(S//TK//REL)~~ MISSION. When directed, the DNRO will declassify the "fact of" [REDACTED] NRO Mission Ground Stations and the "fact of" an NRO presence at the Joint Defence Facility Pine Gap, Alice Springs, Australia, and Menwith Hill Station, Harrogate, United Kingdom.

3. (U) EXECUTION.

a. ~~(S//TK//REL)~~ PSG will continue to facilitate coordination of MGS declassification timelines and mitigation measures to the OSD and the Joint Staff. PSG will continue to coordinate official correspondence, plans and updates to these offices and relay their assessments, feedback or concerns back to NRO.

b. (U) Concept of Operations.

(1) ~~(S//TK//REL)~~ Upon completion of the NRO Mission Ground Station Declassification Program Plan, the PSG will request formal coordination from the Joint Staff. [REDACTED]

(2) ~~(S//TK//REL)~~ The PSG will consolidate any comments and provide them to NRO System Operations for incorporation.

c. (U) Tasks to subordinate units. N/A.

d. (U) Coordinating Instructions. PSG will:

(1) (U) Request the Joint Staff place the National Reconnaissance Office Mission Ground Station Declassification Program Plan into joint action for coordination with the OSD, Joint Staff, Combatant Commanders, Military Departments, and applicable DOD Agencies, as appropriate.

(2) ~~(S//TK//REL)~~ Summarize the NRO MGS DPP to the OSD and Joint Staff upon DNRO approval, as required.

4. (U) SERVICE SUPPORT.

a. (U) See base plan and appropriate annexes.

5. (U) COMMAND AND SIGNAL.

a. (U) Command. See base plan and appropriate annexes.

b. (U) Signal. See base plan and appropriate annexes.

(U) Annex H: System Operations

(U) NRO SO will be the lead organization in the implementation of the MGS declassification effort.

~~(S//TK//REL)~~ Annexes 1-6 delineate the roles and responsibilities for the Headquarters SO Staff

[REDACTED]

- A. Appendix 1 outlines Headquarters SO Staff
- B. Appendix 2 outlines CWMGS actions
- C. Appendix 3 outlines CSWMGS actions
- D. Appendix 4 outlines [REDACTED] actions
- E. Appendix 5 outlines [REDACTED] actions
- F. Appendix 6 outlines [REDACTED] actions

~~(S//TK//REL)~~ The IPT developed a common naming convention and mission statement for the [REDACTED] facilities to replace the consolidated MGS terminology in current use. [REDACTED]

~~(U//FOUO)~~ Approved Mission Statement: "(The ADF - C, S, E) is a multi-mission ground station responsible for supporting worldwide defense operations and multi-agency collection, analysis, reporting, and dissemination of intelligence information. It provides data to defense, intelligence, and civil agencies supporting the U.S. Government and its Allies."

~~(U//FOUO)~~ Approved naming conventions for [REDACTED] MGSs:

- [REDACTED] Aerospace Data Facility (ADF) – Colorado
- [REDACTED] Aerospace Data Facility (ADF) – Southwest
- [REDACTED] Aerospace Data Facility (ADF) – East

(U) Annex H - Appendix 1: NRO System Operations

(U//FOUO) NRO SO headquarters staff will be the lead organization in the implementation of the MGS declassification effort. In concert with all other NRO Directorates and Offices, SO will implement the PPLAN and assist NRO senior management regarding issues, cross-Mission Partner coordination, and issue resolution.

TASK	ORGANIZATION	COMMENCE	COMPLETE
SO Enterprise Actions:			
Appoint site leads for declassification Implementation	SO/Security	Upon ATP From NRO	"+" 5 Days
Coordinate site communications plan with site security offices IAW NRO OS&CI guidance.	SO Security	Upon ATP From NRO	"+" 10 Days
Coordinate on site briefings to be presented to leadership & all permanently assigned personnel	SO Security	Upon ATP From NRO	"+" 10 Days
Ensure current NRO Military performance reports/awards reflects declassification	SO HCO/SO Security	Upon receipt of guidance from NRO Security	"+" 30 Days
Research Green Door "Best Athlete" Hiring Practice applicability, disseminate guidance to sites	SO HCO	Pending direction from NRO OHR	TBD
Provide guidance and instruct sites to Review Indoctrination Briefs to reflect the declassification	SO Security	Upon receipt of guidance from NRO Security	"+" 30 Days
Provide guidance and instruct sites to Re-classify and possibly re-write site documentation to include Site Indocs, Newcomers Courses, Managers Courses, Site Overview Briefings, MOUs, MOAs, etc.	All ORGs	Upon receipt of guidance from NRO Security	Indefinite
Disseminate NRO HQS provided guidance	SO Security	Upon receipt of guidance from NRO Security	indefinite
Disseminate instruction to WF SO Divisions/deconflict guidance on relevant classification and cover issues	SO Security	Upon ATP From NRO	indefinite
Coordinate with integrated Foreign Mission Partners as appropriate	MI	Upon ATP From NRO	"+" 10 Days

TASK	ORGANIZATION	COMMENCE	COMPLETE
Coordinate/assist sites with re-writes of International Agreements (US/UK and US/AUS) with HHQ	MI and SO DAG	Upon receipt of guidance from NRO Security	TBD
Keep SO and NRO leadership apprised of implementation status	SO Security	Upon ATP from NRO	Ongoing
Identify impacted Web site pages on all systems and update as appropriate.	All ORGs	Upon receipt of guidance from NRO Security	"+" 60 days

Figure 15: ~~(S//TK//REL)~~ SO Project Plan

~~(S//REL)~~ Annex H - Appendix 2: Consolidated Washington Mission Ground Station

~~(S//TK//REL)~~ RISK(s): Containment and control of declassification.

- The impact of declassification on [REDACTED]
- [REDACTED]
- Confusion and inconsistencies at each site and across DoD and the IC, resulting in [REDACTED] of additional program, operational, and/or cover information.

~~(U//FOUO)~~ MITIGATION: Education and training effort across NRO and NRO partners.

- Disseminate guidance and communication through electronic, written, and video means to NRO populace, DoD, IC, and Commonwealth personnel; thus ensuring all briefed personnel are informed of the goals, policy, and extent of the declassification effort.
- Incorporate this training with every indoctrination of incoming SO personnel.

TASK	ORGANIZATION	COMMENCE	COMPLETE
CWMGS Actions			
Appoint site lead for declassification Implementation	CC	Upon ATP From NRO	"+" 5 Days
Create site communications plan IAW NRO HQ	Site Lead	Upon ATP From NRO	"+" 10 Days
Prepare briefing and present to site leadership & all permanently assigned personnel	Site Lead	Upon ATP From NRO	"+" 10 Days
Coordinate with HQ and [REDACTED] PAO to prepare appropriate responses to expected inquiries	Site Protocol	Upon receipt of guidance from NRO Security	"+" 20 Days
Review current NRO military performance reports/awards wording and update to reflect declassification	Site HR/ Security	Upon receipt of guidance from NRO Security	"+" 30 Days
Review Indoctrination Briefs to reflect the declassification	Site Security	Upon receipt of guidance from NRO Security	"+" 30 Days
Re-classify and possibly re-write site documentation to include Monday Indoctrinations, Newcomers Course, Managers Course, Site Overview Briefing, MOUs, MOAs, etc.	All ORGs	Upon receipt of guidance from NRO Security	As Found Necessary

TASK	ORGANIZATION	COMMENCE	COMPLETE
Site Specific Guidance: Draft briefing plan, written and electronic notices	Site Security	Upon receipt of guidance from NRO Security	"+" 30 days
Disseminate site guidance on cover issues	Site Security	Upon ATP From NRO	Indefinite

Figure 16: ~~(S//REL)~~ CWMGS Risk Mitigation Plan

~~(S//REL)~~ Annex H - Appendix 3: Consolidated Southwest Mission Ground Station

~~(S//TK//REL)~~ RISK(S): Containment and control of declassification.

- Impact of declassification on [REDACTED]
- [REDACTED]
- Confusion and inconsistencies at each site and across DoD and the IC, resulting in [REDACTED] of additional program, operational, and/or cover information.

~~(U//FOUO)~~ MITIGATION: Education and training effort across NRO and NRO partners.

- Disseminate guidance and communication through electronic, written, and video means to NRO populace, DoD, IC, and Commonwealth personnel; thus ensuring all briefed personnel are informed of the goals, policy, and extent of the declassification effort.
- Incorporate this training into the indoctrination of incoming personnel.

CSWMGS Actions:			
Appoint site lead for declassification Implementation	CC	Upon ATP From NRO	"+" 5 Days
Create site communications plan IAW NRO HQ.	Site Lead	Upon ATP From NRO	"+" 10 Days
Prepare briefing and present to Site leadership & All permanently assigned personnel	Site Lead	Upon ATP From NRO	"+" 10 Days
Coordinate with HQ and [REDACTED] PAO to prepare appropriate responses to expected inquiries. Update public affairs liaison role.	Site Protocol	Upon receipt of guidance from NRO Security	"+" 20 Days
Review current NRO Military performance reports/awards wording and update to reflect declassification	Site HR/Site Security	Upon receipt of guidance from NRO Security	"+" 30 Days
Review Indoctrination Briefs to reflect the declassification	Site Security	Upon receipt of guidance from NRO Security	"+" 30 Days
Re-classify and possibly re-write site documentation to include Monday Indocs, Newcomers Course, Managers Course, Site Overview Briefing, MOUs, MOAs, etc.	All ORGs	Upon receipt of guidance from NRO Security	As found necessary

Site Specific Guidance: Draft briefing plan, written and electronic notices	Site Security	Upon receipt of guidance from NRO Security	"+" 30 days
Disseminate site guidance on cover issues	Site Security	Upon ATP From NRO	Indefinite
Identify impacted Web site pages on all systems and update as appropriate.	All ORGs	Upon receipt of guidance from NRO Security	"+" 60 days
Change sign in front of facility	Site	D-45	Effective Date
Convert different mailing address and delivery address into only one address	Site	D-15	Effective Date

Figure 17: (S//TK//REL) CSWMGS Risk Mitigation Plan

~~(S//TK//REL)~~ Annex H –Appendix 4: [REDACTED]

~~(U//FOUO)~~RISK (S): Confusion and inconsistencies at each site and across DoD and the IC resulting in [REDACTED] of additional program, operational, and/or cover information.

~~(U//FOUO)~~ MITIGATION: Education and training effort across site and with customers.

- Implement guidance received from NRO.
- Update existing information to reflect changes.

TASK	ORGANIZATION	COMMENCE	COMPLETE
Appoint site lead for declassification Implementation	CC	Upon ATP From NRO	"+" 5 Days
Develop site communications plan in concert with NRO HQ.	Site Lead	Upon ATP From NRO	"+" 10 Days
Prepare briefing and present to [REDACTED] leadership, tenants, all hands	Site Lead	Upon ATP From NRO	"+" 10 Days
Coordinate with integrated Foreign Mission Partners	Site COS	Upon ATP From NRO	"+" 10 Days
Coordinate with HHQ and [REDACTED] PAO to prepare official statement acknowledging NRO as site host.	Site COS	Upon receipt of guidance from NRO Security	"+" 20 Days
New business cards	All as needed	Upon receipt of guidance from NRO Security	"+" 60 Days
Review Human Capital Development Strategic Plan	Site HCD	1 Oct 07	"+" 60 Days
Identify impacted Web site pages on all systems and update as appropriate.	All ORGs	Upon receipt of guidance from NRO Security	"+" 60 days
Review current NRO Military performance reports/awards wording and update to reflect declassification	HCD/OHR/MPD	Upon receipt of guidance from NRO Security	"+" 30 Days
Review potential of PAS Code/Org Element conversion to [REDACTED]	HCD/OHR/MPD	Pending direction from NRO Hq's	"+" 60 Days
Research Green Door "Best Athlete" Hiring Practice applicability	HCD/OHR/MPD	Pending direction from NRO HQ	TBD
Review the 19 current Indoctrination Briefs to reflect the declassification	HCD/OHR/RC	Upon receipt of guidance from NRO Security	"+" 30 Days

TASK	ORGANIZATION	COMMENCE	COMPLETE
Review relocation information from NRO sites. No further need for classified mail.	HCD/OHR/RC	Upon receipt of guidance from NRO Security	"+" 30 Days
Review process to post local vacancy ads as well as NSA HQS ads	HCD/OHR/NSA	Upon receipt of guidance from NRO Security	Upon Declassification
Review Accountability rosters (internal/external) and update to reflect declassification.	HCD/OHR	Upon receipt of guidance from NRO Security	"+" 15 Days
Hiring practices - Vacancy Announcements rewritten to be more specific	HCD/OHR/CPD	Upon receipt of guidance from NRO Security	"+" 30 Days
Review Air Force Position Descriptions wording to reflect declassification guidance	HCD/OHR/CPD	Upon receipt of guidance from NRO Security	"+" 60 Days
Review Air Force Performance Appraisal wording to reflect declassification guidance	HCD/OHR/CPD	Upon receipt of guidance from NRO Security	"+" 60 Days
Awards - pay actions may be accomplished at higher headquarters as a result of declassification - May require policy re-write	HCD/OHR/CPD	Upon receipt of guidance from NRO Security	"+" 60 Days
Identify impacted TBT modules (out of 107 courses with over 60,000 pages) and update as appropriate	HCD/TED	Upon receipt from NRO Hq's	"+" 30 Days
Identify impacted hardcopy classroom course materials and update as appropriate.	HCD/TED	Upon receipt of guidance from NRO Security	"+" 60 days
Identify impacted Job Qualification Standards and update as appropriate	HCD/TED	Upon receipt of guidance from NRO Security	"+" 60 days
Review 160 classified course titles and 948 classified course descriptions in the local training database for declassification impact and update as appropriate	HCD/TED	Upon receipt of guidance from NRO Security	"+" 60 days
Use this title/description information from task above to update [redacted] developed courses in the National Cryptologic School training catalog and other data repositories at other site locations where [redacted] developed courses have been taught	HCD/TED	Upon receipt of guidance from NRO Security	"+" 60 days
Review all MOAs, MOUs, official training policies and other local training documents for classification issues	HCD/TED	Upon receipt of guidance from NRO Security	"+" 30 days

TASK	ORGANIZATION	COMMENCE	COMPLETE
Review/update all IOC-D Overview Course briefs as required	HCD/NGA	Upon receipt of guidance from NRO Security	"+" 30 days
Coordinate re-writes of International Agreements (US/UK and US/AUS) with HHQ	All ORGs	TBD	TBD
Re-classify and possibly re-write site documentation to include Monday Indocs, ██████ Newcomers Course, ██████ Managers Course, Site Overview Briefing, MOUs, MOAs, etc.	All ORGs	Upon receipt of guidance from NRO Security	TBD
Provide guidance for interaction with customer organizations. Old & New customer announcements/adverts.	MOG	Upon receipt of guidance from NRO Security	As Found Necessary
Review overall and paragraph classification markings	All ORGs	Upon ATP From NRO	"+" 60 Days
Provide collaboration tool guidance for OPS	MOG	Upon ATP From NRO	"+" 7 Days
Provide guidance to MSA Cell	MOG	Upon ATP From NRO	"+" 7 Days
Develop specific MMD Customer Support Guidance	MOG	Upon ATP From NRO	"+" 7 Days
Review and update JQS/JQR training documentation	MOG	Upon ATP From NRO	"+" 60 Days
██████████ (NSANet portions)	MOG	Upon ATP From NRO	"+" 60 Days
FSD (NSANet) Web page updates	MOG	Upon ATP From NRO	"+" 7 Days
IOC-D (NGANet) web page updates	MOG	Upon ATP From NRO	"+" 7 Days
NRO Report Control Manual updates (see ██████ OI-2001)	MOG	Upon ATP From NRO	"+" 30 Days

Figure 18: (~~S//TK//REL~~) ██████ Risk Mitigation Plan

~~(S//TK//REL)~~ Annex H - Appendix 5: [REDACTED]

~~(S//TK//REL)~~ RISK(S): [REDACTED]

- Impact of declassification on [REDACTED]
- Determine how declassification will be handled [REDACTED]
- Increase in protester activity (more groups to join in with existing groups, more protesters recruited).
- Heightened profile of [REDACTED]
- Confusion and inconsistencies at each site and across DoD and the IC, resulting in [REDACTED] of additional program, operational, and/or cover information.

~~(S//TK//REL)~~ MITIGATION: Education and training effort across NRO and NRO partners.

- Disseminate guidance and communication through electronic, written, and video means to NRO populace, DoD, IC, and [REDACTED] thus ensuring all briefed personnel are informed of the goals, policy, and extent of the declassification effort.
- Incorporate this training with every indoc to incoming personnel to [REDACTED] reiterate during the monthly Security Awareness Briefings (SABs), and be very conservative [REDACTED] of NRO presence at Menwith Hill Station [REDACTED]
- [REDACTED]

TASK	ORGANIZATION	COMMENCE	COMPLETE
Appoint site lead for declassification Implementation	CC	Upon ATP From NRO	"+" 5 Days
Develop site communications plan IAW NRO HQ.	Site Lead	Upon ATP From NRO	"+" 10 Days
Prepare briefing and present to Site leadership, tenants, all hands	Site Lead	Upon ATP From NRO	"+" 10 Days
Coordinate with integrated Mission Partners	COS	Upon ATP From NRO	"+" 10 Days

TASK	ORGANIZATION	COMMENCE	COMPLETE
Coordinate with Chief of Ops & ██████ to prepare official statement acknowledging NRO ██████	COS	Upon receipt of guidance from NRO Security	"+" 20 Days
New business cards	All as needed	Upon receipt of guidance from NRO Security	"+" 60 Days
Review HR Plans and Procedures	Site HR	1 Oct 07	"+" 60 Days
Identify impacted Web site pages on all systems and update as appropriate.	All ORGs	Upon receipt of guidance from NRO Security	"+" 60 days
Review current NRO Military performance reports/awards wording and update to reflect declassification	HR	Upon receipt of guidance from NRO Security	"+" 30 Days
Review potential of PAS Code/Org Element conversion	HR	Pending direction from NRO Hq's	"+" 60 Days
Research Green Door "Best Athlete" Hiring Practice applicability	HR	Pending direction from NRO Hq's	TBD
Review the current Indoctrination Briefs to reflect the declassification	Security	Upon receipt of guidance from NRO Security	"+" 30 Days
Review relocation information from NRO sites. No further need for classified mail.	HR	Upon receipt of guidance from NRO Security	Upon Declassification
Review process to post local vacancy ads as well as NSA HQS ads	HR	Upon receipt of guidance from NRO Security	"+" 15 Days
Review Accountability rosters (internal/external) and update to reflect declassification.	HR	Upon receipt of guidance from NRO Security	"+" 30 Days
Hiring practices - Vacancy Announcements rewritten to be more specific	HR	Upon receipt of guidance from NRO Security	"+" 60 Days
Review Air Force Position Descriptions wording to reflect declassification guidance	HR	Upon receipt of guidance from NRO Security	"+" 60 Days
Review Air Force Performance Appraisal wording to reflect declassification guidance	HR	Upon receipt of guidance from NRO Security	"+" 60 Days
Awards - pay actions may be accomplished at higher headquarters as a result of declassification - May require policy re-write	HR	Upon receipt from NRO Hq's	"+" 30 Days

TASK	ORGANIZATION	COMMENCE	COMPLETE
Identify impacted softcopy training material and updates as appropriate	HR	Upon receipt of guidance from NRO Security	"+" 60 days
Identify impacted hardcopy classroom course materials and update as appropriate.	HR	Upon receipt of guidance from NRO Security	"+" 60 days
Identify impacted Job Qualification Standards and update as appropriate	HR	Upon receipt of guidance from NRO Security	"+" 60 days
Review all MOAs, MOUs, official training policies and other local training documents for classification issues	HR	Upon receipt of guidance from NRO Security	"+" 30 days
Coordinate re-writes of International Agreements (US/UK and US/AUS) with HHQ	All ORGs	Upon receipt of guidance from NRO Security	TBD
Re-classify and possibly re-write site documentation to include Monday Indocs, Newcomers Course, Managers Course, Site Overview Briefing, MOUs, MOAs, etc.	All ORGs	Upon receipt of guidance from NRO Security	As Found Necessary
Provide guidance for interaction with customer organizations. Old & New customer announcements/adverts.	Site CC	Upon ATP From NRO	"+" 60 Days
Review overall and paragraph classification markings	All ORGs	Upon ATP From NRO	"+" 7 Days
NRO Report Control Manual updates (see [REDACTED] OI-2001)	Flight Ops	Upon ATP From NRO	"+" 60 Days
Update Personnel Security Video	MSD/[REDACTED]	16 July 2007	"+" 60 Days
Print and distribute materials	MSD/[REDACTED]	1 June 2007	Indefinite
Security Class. Guides identify obsolete entries	MSD/[REDACTED]	4 Sep 2007	Implementation Date
Define/document classification thresholds and Security Classification Guide (SCG) changes	MSD/[REDACTED]	4 Sep 2007	Implementation Date
MSD provide MGS Security with DRAFTS of each item for review and input to address local nuances to the site	MSD and [REDACTED] Security	1 Aug 2007	Indefinite
Incorporate MSD training into site specific training, indoctrination and security programs	[REDACTED] Security	1 Aug 2007	Continuous

Figure 19: (S//TK//REL [REDACTED]) Risk Mitigation Plan

~~(S//TK//REL)~~ Annex H -Appendix 6: [REDACTED]

~~(S//REL)~~ RISK(S): [REDACTED]

~~(S//REL)~~ MITIGATION:

- [REDACTED]
- [REDACTED]

~~(S//REL)~~ RISK(S): [REDACTED]

~~(S//REL)~~ MITIGATION:

- Ensure local dissemination of NRO provided electronic, written, and video guidance to ensure all briefed site personnel are aware of the goals, policy, and extent of the declassification effort.
- Disseminate information to site personnel via briefings, electronic, and written means on relevant Security Classification Guide (SCG) changes and the effect of those changes on the classification of e-mail and documents.
- Disseminate site specific guidance to site personnel via briefings, electronic, and written means regarding declassification of only the "fact of" an NRO presence [REDACTED]

~~(S//REL)~~ RISK(S): [REDACTED]

~~(S//REL)~~ MITIGATION:

- The "fact of" an NRO presence [REDACTED]
- [REDACTED]

~~(S//TK//REL)~~ RISK(S): [REDACTED]

~~(S//TK//REL)~~ MITIGATION:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

TASK	ORGANIZATION	COMMENCE	COMPLETE
Appoint site lead for declassification Implementation	CC	Upon ATP From NRO	"+" 5 Days
Develop site communications plan IAW NRO HQ.	Site Lead	Upon ATP From NRO	"+" 10 Days
Prepare briefing and present to Site leadership, tenants, all hands	Site Lead	Upon ATP From NRO	"+" 10 Days
Coordinate with integrated Mission Partners	COS	Upon ATP From NRO	"+" 10 Days
Coordinate with ██████ to prepare official statement acknowledging NRO ██████	COS	Upon receipt of guidance from NRO Security	"+" 20 Days
Review Human Resources Plans and Procedures	Site HR	1 Oct 07	"+" 60 Days
Identify impacted Web site pages on all systems and update as appropriate.	All ORGs	Upon receipt of guidance from NRO Security	"+" 60 days
Review current NRO Military performance reports/awards wording and update to reflect declassification	Site HR	Upon receipt of guidance from NRO Security	"+" 30 Days
Review the current Indoctrination Briefs to reflect the declassification	Site HR	Upon receipt of guidance from NRO Security	"+" 30 Days
Review relocation information from NRO sites. No further need for classified mail.	HCD/OHR/RC	Upon receipt of guidance from NRO Security	Upon declassification
Review process to post local vacancy ads as well as NSA HQS ads	HCD/OHR/NSA	Upon receipt of guidance from NRO Security	"+" 15 Days
Review Accountability rosters (internal/external) and update to reflect declassification.	Site HR	Upon receipt of guidance from NRO Security	"+" 30 Days
Hiring practices - Vacancy Announcements rewritten to be more specific	HCD/OHR/CPD	Upon receipt of guidance from NRO Security	"+" 60 Days

TASK	ORGANIZATION	COMMENCE	COMPLETE
Review Air Force Position Descriptions wording to reflect declassification guidance	Site HR	Upon receipt of guidance from NRO Security	"+" 60 Days
Review Air Force Performance Appraisal wording to reflect declassification guidance	Site HR	Upon receipt of guidance from NRO Security	"+" 60 Days
Awards - pay actions may be accomplished at higher headquarters as a result of declassification - May require policy re-write	Site HR	Upon receipt from NRO Hq's	"+" 30 Days
Identify impacted Softcopy modules and update as appropriate	All Divisions	Upon receipt of guidance from NRO Security	"+" 60 days
Identify impacted hardcopy classroom course materials and update as appropriate.	All Divisions	Upon receipt of guidance from NRO Security	"+" 60 days
Identify impacted Job Qualification Standards and update as appropriate	All Divisions	Upon receipt of guidance from NRO Security	"+" 60 days
Review all MOAs, MOUs, official training policies and other local training documents for classification issues	COS	Upon receipt of guidance from NRO Security	"+" 30 days
Coordinate re-writes of International Agreements as appropriate	COS	Upon receipt of guidance from NRO Security	TBD
Re-classify and possibly re-write site documentation to include Monday Indocs, Newcomers Course, Managers Course, Site Overview Briefing, MOUs, MOAs, etc.	All ORGs	Upon receipt of guidance from NRO Security	As found necessary
NRO Report Control Manual updates (see [redacted]-OI-2001)	COE	Upon ATP From NRO	"+" 60 Days
Disseminate NRO HQS provided guidance	Joint Security Staff	5 Nov 2007	Indefinite
Site Specific Guidance: Draft briefing plan, written and electronic notices	Joint Security Staff	4 Sep 2007	31 Oct 2007
Disseminate site guidance on cover issues	Joint Security Staff	4 Nov 2007	Indefinite

TASK	ORGANIZATION	COMMENCE	COMPLETE
Disseminate guidance on relevant SCG changes	Joint Security Staff	19 Nov 2007	Indefinite
Physical Security and ATFP upgrades	Joint Security Staff	5 Nov 2007	Indefinite
AFP Staff Increase	AFP	2006	Indefinite
PGS Redevelopment	Joint Security Staff	Nov 2006	31 Aug 2007
Fencing	[REDACTED]	April 2007	30 Sep 2007
CCTV/DVR	Joint Security Staff	Feb 2007	31 Jul 2007
Thermal Imagers	Joint Security Staff	May 2007	31 Oct 2007
Coordinate with GOA to install and maintain Remote sensors	Joint Security Staff	TBD	TBD
VSOC	Joint Security Staff	TBD	TBD

Figure 20: (~~S//TK//REL~~) [REDACTED] Risk Mitigation Plan

(U) Annex XX: Office of the Chief Information Officer (OCIO) & COMM Directorate

(U//~~FOUO~~) This annex outlines planning actions to be carried out by OCIO. OCIO [redacted] actions are listed in a separate annex and will be tracked separately.

(U) Annex X - Appendix 1: OCIO

~~(S//NF)~~ RISK(S): [redacted]

- Impact of declassification on existing and future IT networks.
- Confusion and inconsistencies at each site and across the Department of Defense (DoD), Intelligence Community (IC), and Industry resulting in [redacted] of additional program, operational, and/or cover information.

(U//~~FOUO~~) MITIGATION: Communication and partnership across NRO, DoD, IC and NRO Industry partners.

- Work closely with the OCIO representative to SO to ensure site-specific IT implications are addressed and completed, as appropriate
- Work closely with Comm and GED to ensure current and planned architectures and systems embrace the revised guidance
- Determine, as appropriate, how declassification will be implemented by IT service providers
- Identify and develop transition plans consistent with the declassification and cover
- Disseminate guidance and communication to NRO CIO counterparts within the NRO, DoD, IC, and Industry, thus ensuring all briefed personnel are informed of the same goals, limits, policy, and extent of the declassification effort.
- Work directly with DNI and DISA network, DNS and directory providers to ensure changes are made consistently

NEED PORTION MARKING CLASSIFICATION FOR THIS TABLE (on upper left and lower right)

TASK	NRO ORG	COMMENCE	COMPLETE
Corporate CIO Policies/Instructions/Notes			
Identify impacts to existing guidance	OCIO, COMM NSG [redacted]		

TASK	NRO ORG	COMMENCE	COMPLETE
Make administrative Changes	OCIO	As Required	As Required
Identify for new CIO guidance	OCIO	As Required	As Required
Implement new CIO guidance	OCIO	As Required	As Required
Review all MOU/MOAs with DISA and other IT providers for required updates or elimination	OCIO, COMM NSG; OG, SEG; Site SO/IT Engineering lead	GO/NO GO with a plan	
Review Maint and software license agreements for impacts	Patriot, Contracts ,SEG ,Site SO/IT Engineering lead	GO/NO GO with a plan	
Communications Plan	OCIO		
Draft Communication Plan with DNI/DOD/Industry CIOs	OCIO		
Coordinate Communication Plan	OCIO		
Implement Communication Plan	OCIO		Indefinite
Information Technology Infrastructure	OCIO		
Identify & Determine changes to IT Architecture (contractor LANs at GS)	OCIO, COMM NSG (MED), COMM OG ; Site SO/IT Engineering lead	GO/NO GO with a plan	
Craft new architecture planning guidance and establish conventions for naming, IP issuance, etc.	OCIO, COMM MED, COMM SMB, COMM ORD, Site SO/IT Engineering lead	GO/NO GO with a plan	
Work with cover office to determine any impacts to IT infrastructure (GIG/JWICS/resource sharing)	OCIO, COMM MED, COMM OG, Site, SO/IT Engineering lead	GO/NO GO with a plan	
Re-baseline [REDACTED] networks, e.g. ckts	Site SO/IT Engineering lead, COMM MED	GO/NO GO with a plan	
Transition to overt network	Site SO/IT Engineering lead, COMM NSG	As required GO/NO GO	

TASK	NRO ORG	COMMENCE	COMPLETE
		with a plan	
Transition, as required, [REDACTED] network	Site SO/IT Engineering lead, COMM NSG	As required GO/NO GO with a plan	Prior to NRO Acknowledgment
Transition/implement IT support to "cut-outs"	Site SO/IT Engineering lead, COMM NSG	As required GO/NO GO with a plan	
[REDACTED]	COMM NSG, Cover office	GO/NO GO with a plan	
Assess impact to networks (CIs, firewalls, connections)	OCIO, EED SMB ; Site SO/IT Engineering lead	GO/NO GO with a plan	
Assess impact to Domain Name Servers (DNS)	COMM NSG, SO, Patriot ; Site SO/IT Engineering lead	GO/NO GO with a plan	
Implement DNS modifications	Patriot, COMM NSG	As required GO/NO GO with a plan	Prior to NRO Acknowledgment
Review dirty word lists	COMM SMB	GO/NO GO with a plan	
Direct Change to Full Service Directory replication (add black phone numbers) & address concerns for [REDACTED]	Identity & Access Program (Comm), COMM EED	On Declass Date	+30 days
Appropriately modify content filtering	COMM SMB	As required	
Assess impact to record communications (Special Operations Communications [SOCOMM],	COMM SMB	As required	

TASK	NRO ORG	COMMENCE	COMPLETE
Defense Message System [DMS], Defense Special Security Communication System [DSSCS] etc.)		GO/NO GO with a plan	
Identify impacted Web site pages, portals, on all systems and update as appropriate (e.g. Intelink, etc.)	All ORGs, COMM; Site SO/IT Engineering lead	Upon receipt of guidance from NRO Security GO/NO GO with a plan	"+" 60 days
Review accreditation posture of impacted systems- update as necessary	COMM Security ; SO OS Computer security		
Information Management	OCIO		
Respond to Freedom of Information Act (FOIA) requests	OCIO & MSO	Effective the day DNRO announces decision	Indefinite
ADDED:			
Open PDC	OFM		
Vendor Association	COMM PSO, COMM MED, Contracts		
Logistics/Procurement	COMM Contracts , COMM LMB		
Wearing of NRO apparel, posting of signs, etc.	OSCI		
Pentagon Services—is there a need for it (can they use UWAN— [redacted])	OHR, [redacted] COMM PSO		
SIPRNET—[redacted] SIPRNET [redacted] SIPR REL	COMM OG, SIGINT		
UWAN Extension into ground stations—not currently the plan	CIO COMM NSG		

TASK	NRO ORG	COMMENCE	COMPLE TE