




Date: June 19, 2009
To: GWU Research Community
From: Anne N. Hirshfield, Associate Vice President for Health Research 
Subject: Mandatory Adoption of Cayuse for Grants.gov Submissions

Effective July 1, 2009, the Office of the Vice President for Research (OVPR) will require all supported Grants.gov proposals to be submitted via Cayuse. This Web-based solution, certified for Grants.gov, streamlines the complex Grants.gov federal proposal process and facilitates grant preparation process for investigators and research administration.

Until further notice, note that OVPR continues to require investigators to submit hard copies for review five business days in advance of the submission's due date. Please coordinate all your proposal development well in advance with your Research Service Coordinators (RSC) to ensure that all proper routing documents are included in the submission packet.

Although Cayuse has proved to be an intuitive, user-friendly system and its use during the trial period resulted in over 75 successful submissions and much positive feedback, OVPR will assist you in making the transition to Cayuse in whatever manner works best for you and your administrative support staff. If you contact May Watling at (202) 994-7990 and/or neg@gwu.edu, she will arrange for an impromptu training class and/or a personal training either by phone or in person at your office.

To get started with Cayuse, please review the [Cayuse Basic Instructions](#) and contact your RSC for the proposal development process and May Watling for any Cayuse support.