

CHANGE OF ADDRESS

The George Washington University
Office of the Registrar @
Colonial Central
Marvin Center Ground Floor
Phone: (202) 994-4900
Fax: (202) 994-4448

SUBMISSION INSTRUCTIONS:

If you are submitting your request in person, please visit the Office of the Registrar @ Colonial Central, on the Ground Floor of the Marvin Center on 21st Street NW.

If you are mailing your request, please submit it to:
Office of the Registrar, 2121 I Street NW, Suite 101, Washington, DC 20052

Name: _____ GWid: _____

Phone Number: _____ E-mail: _____

Please check the address type(s) you wish to change:

- CURRENT:** This is your address in the Washington, DC metropolitan area. Semester-specific mailings are sent to this address.
- PERMANENT:** Unless otherwise specified, this is the address used to mail bills, semester grade reports, and general information.
- BILLING:** If you want tuition bills sent to an address other than your Permanent one.
- GRADING:** If you want semester grades sent to an address other than your Permanent one.
- DIPLOMA:** The address where we should send your diploma after graduation. Diplomas are mailed 8-12 weeks after the degree is posted.

New Address:

Address: _____

City: _____ State: _____ Zip Code: _____

Note: Updating one address type does not affect other addresses. For example, updating your Billing address will not change your Grading address. Please be sure you have checked off all the address types that you wish to change.

Signature: _____ Date: _____