

IMPORTANT INFO FOR GW

THE GEORGE
WASHINGTON
UNIVERSITY
WASHINGTON DC

SHELTER-IN-PLACE Helpful Tips

Basic Guidance

Assume if an incident occurs on campus that you should Shelter-in-Place (remain inside) unless you are directed to do otherwise or the building is unsafe.

BE AWARE: Notification can come from:

- University Police Department
- GW Housing staff
- University employees
- Local authorities like the Metropolitan Police Department (MPD)
- Radio and television
- Campus public address system on UPD vehicles
- Building's public address system
- GW Alert, Campus Advisories, GW Info Line, or AlertDC

Check **GW Campus Advisories** often.
<http://CampusAdvisories.gwu.edu>

From the Campus Advisories homepage:

- Register for **Alert DC**, a free service that will send alerts to your mobile device.
- Download **GW Alert**, a desktop application that quickly and securely provides emergency notifications to the GW community.

PREPARE: Although the likelihood of having to Shelter-in-Place is rare, keeping a few items in the place you spend most of your time is an easy way to prepare.

To make Sheltering-in-Place more comfortable, keep on hand:

- Extra prescription medicine
- Non-perishable food
- Bottled water
- First-aid supplies
- Flashlight
- Battery-operated radio
- Extra batteries
- Telephone



GW Campus Advisories

<http://CampusAdvisories.gwu.edu>

GENERAL NUMBERS

- GW Information Line (202) 994-5050

UNIVERSITY POLICE DEPARTMENT (UPD)

- Foggy Bottom Campus (202) 994-6111
- Mount Vernon Campus (202) 242-6111

How to Shelter-in-Place:

- **IF YOU ARE INSIDE, STAY WHERE YOU ARE.** If outside, go to the nearest campus building. Collect any shelter-in-place supplies and a telephone to be used in case of emergency.
- Evacuate only if your building is damaged.
- Shelter-in-Place in an **INTERIOR ROOM, ABOVE GROUND LEVEL**, and with the **FEWEST WINDOWS**. If there is a large group of people inside a particular building, several rooms may be necessary.
- Shut and lock all windows (locking will form a tighter seal) and close exterior doors.
- Make a list of all the people with you, and call the list in to UPD so that they know where you are.
- Check Campus Advisories if available, or call 4-5050. Turn on a radio or television and listen for further instructions. Check your registered cell phone or BlackBerry for AlertDC updates.
- Make yourself comfortable.

Look after each other.

You will get word when it is safe to come out.