

# Elliott School Undergraduate Scholars

## Student/Faculty Advisor Agreement

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This Elliott School Undergraduate Scholars program is an enhanced independent research experience for a small group of students who apply and are selected to participate. It builds upon the standard Elliott School Independent Study and Special Honors thesis models and includes additional special programming, peer support, and Elliott School graduate student mentors. One of the goals of the program is to promote the student/faculty advisor relationship. As with the current Independent Study and Special Honors thesis arrangements, the faculty advisor will have the following responsibilities:

- **Sign the Student/Faculty Advisor Agreement.**
- **Meet with the Scholar regularly during the semester.** The frequency of these meetings is to be determined by the student and faculty advisor.
- **Assign appropriate readings.** The faculty advisor and Scholar will determine what readings the student must complete. Faculty advisors may assign readings or approve readings that the student suggests if they feel the content is appropriate and relevant. In addition, faculty advisors have the authority to set deadlines and assign related work.
- **Review student research paper and submit a grade at the end of the semester.** For this program, the Office of Academic Advising & Student Services might confer with the faculty advisor regarding the final grade. Scholars are expected to participate in program-related sessions and will be penalized for failing to attend. The Elliott School will send a grade request form to the faculty advisor about two weeks prior to the end of the semester.

In order to foster the relationship between Scholar and faculty advisor, deepen the student's engagement with the material, and maximize the quality of the research produced, faculty advisors are asked to:

- **Go out to lunch with the Scholar** once during the Spring 2010 semester. The program will cover the cost of this lunch.
  - Attend the **kickoff reception** in January and the **final research presentations** in April.
  - Generally serve as a teacher, resource, and mentor to the Scholar.
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#### Elliott School Undergraduate Scholars Paper Requirements:

- The student will use primary research for the paper.
  - The paper topic must be international in scope.
  - The paper length must be at least 30 pages (of text).
  - The faculty advisor may be any full-time GW professor with knowledge of the student's research topic.
  - The student and faculty advisor should set deadlines early in the semester to ensure the completion of the paper within the appropriate timeframe.
  - Grades are due by the end of the semester. The due date for the paper should be set prior to this date so the faculty advisor has sufficient time to read and grade the work within the appropriate timeframe.
  - If the student is taking this course to satisfy an additional requirement, such as Elliott School Special Honors, University Honors Program or a Special Honors requirement in another department, the student must also abide by all relevant policies and guidelines.
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Student Name: \_\_\_\_\_ GWid: \_\_\_\_\_

GW Email: \_\_\_\_\_

*I, the student, understand the requirements of this program and am committed to its goals.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Faculty Advisor: \_\_\_\_\_  
(Please Print)

Department: \_\_\_\_\_

Faculty Advisor Email: \_\_\_\_\_

*I, the faculty advisor, have discussed and approved the student's topic. I understand the requirements of this program and am committed to its goals.*

Faculty Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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