

Center for Excellence in Public Leadership

2010 COURSE OFFERINGS

OPEN ENROLLMENT SCHEDULE

EXPERIENCED LEADERS AND MANAGERS

Senior Leader Program

4/15–5/14 (classroom style, meeting Thursdays and Fridays from 8:30am–5:00pm)

5 WEEKS (2-day, 2-night Capstone Residency*) ● \$6,750.25

6/7–6/18 (Residential style, meeting consecutively from 8:30am–5:00pm)

2-WEEK RESIDENTIAL ● \$8,563.75

9/23–10/22 (classroom style, meeting Thursdays and Fridays from 8:30am–5:00pm)

5 WEEKS (2-day, 2-night Capstone Residency*) ● \$6,750.25

The Senior Leader Program is designed for senior managers in the federal government and their equivalents in the public sector who are interested in pursuing the Senior Executive Service. The curriculum is based on OPM's Executive Core Qualifications. The program combines group activities, case studies, and presentations. The classroom format includes a capstone strategic simulation allowing participants to apply what they have learned in a real-life setting.

Advanced Leadership Workshop

5/3–5/5 ● 10/26–10/28

3-DAY RESIDENTIAL ● \$3,022.50

This workshop is geared to individuals at the GS-13 level or higher who have previously participated in a leadership development program. Designed to develop your individual leadership capabilities, the workshop's personalized sessions invite you to experience, strengthen, and improve your leadership competencies.

Executive Communication Workshop

3/24–3/26 ● 9/14–9/16

3-DAY RESIDENTIAL ● \$3,022.50

This workshop is designed for senior managers and senior executives for whom a sophisticated level of communication skill is essential to leadership effectiveness. During this intensive three-day workshop, participants will work on increasing their effectiveness in written and oral communication in a variety of settings and formats.

NEW LEADERS AND MANAGERS

Emerging Leaders Workshop

1/27–1/28 ● 9/21–9/22

2-DAY CLASSROOM ● \$1,850.00

As an individual is promoted to increasingly higher levels of management and leadership, he or she moves from specific technical skills to management and leadership skills. The transition is not always easy and challenges new leaders not only to understand the leadership context in which work is done, but focus on developing solid management competencies. This course is aimed at new managers who have been in their position for less than a year or for those who plan to move into management within the next year. Participants will be able to assess their own leadership potential and to map a career management path that will identify development opportunities to enhance and strengthen their leadership competencies and potential.



All courses will take place on one of GWU's metro accessible campuses with residential components held at a local executive conference center.

Introduction to Mediation and Alternative Dispute Resolution

2/24 ● 7/13

1-DAY CLASSROOM ● \$675.00

Increasingly, excellent leaders are distinguished by their ability to resolve conflict constructively within their organizations. This course is aimed at managers as well as persons in the field of human resources who wish to improve their ability to confront and resolve conflict. The workshop will introduce participants to an array of Alternative Dispute Resolution (ADR) techniques including mediation, coaching, group facilitation, and collaborative problem-solving. Participants will learn how conflict arises and grows; practices for building trust with managers, peers, and employees; negotiation skills, how to have difficult conversations, and how to turn conflict into opportunity.

Mediation Skills for the Workplace

5/17–5/21 ● 11/1–11/5

5-DAY CLASSROOM ● \$2,200.00

Conflicts in the workplace can arise from a variety of sources. Effective managers need to not only understand the common causes and development of tensions in the workplace but create workplaces where employees work together instead of against one another. This course will introduce managers to principles and techniques for trust-building, "interest-based" negotiation for managers, collaborative decision-making, and communication techniques which supervisors and managers can use to achieve productivity while reducing tensions and conflict in the workplace. The five-day format gives plenty of time for practicing these principles and techniques.