



CAMPUS HOUSING RESERVATION

PLEASE PRINT CLEARLY and USE SEPARATE FORM for EACH PERSON

Last Name/Surname _____	First Name _____	<input type="checkbox"/> Male <input type="checkbox"/> Female
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ADDRESS (Important: If you pay with a credit card, for your security the credit card companies require us to obtain the exact billing address associated with your credit card.)

Street _____
 City _____ State/Province _____
 Zip/Postal Code _____ Country _____

Telephone Number _____	Fax Number _____
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Email Address _____

Adult single @ \$355 Adult double @ \$190/person Child under 18 @ \$130
 Rates include 4 nights (June 22 through 25) + tax and processing fee

Requested Arrival Date _____ Requested Departure Date _____

Request for extra nights @ \$83 / \$42 / \$30 per night: June 20 June 21 June 26 June 27
 Extra nights will be confirmed on a space available basis when the request is received.

ROOMMATE REQUESTS - if you reserve a double room and do not identify at least one roommate, we will assign one for you. You may request up to 4 people in one room. Please submit a separate reservation form for each person.

Roommate 1 _____ Roommate 2 _____
 Roommate 3 _____ No preference/assign any roommate(s)

METHOD OF PAYMENT Check (in US funds) payable to "Simple Meetings"
 Visa Mastercard American Express

Card Number _____ Expiration _____

Name on Card _____

Authorized Signature _____

If paying by credit card, you must provide the account billing address in the address section near the top of form.
 Forms can be returned by email without signature only if sent from the cardholder's email account.

Dorm Lodging

GWU residence halls are located within a 5 to 15 minute walk of the conference facilities. All rooms have private or semi-private baths and are furnished with twin beds, linen and towels, microwave and refrigerator. Males and females may share rooms when mutually requested.

Children under 18 years may share a room with their parent(s) at a reduced rate. Ages 18 and older will be charged the adult rate.

Dates and Cost

Dorm lodging is offered as a package with arrival on June 22 and departure on June 26. The package rates include 4 nights + District of Columbia housing tax and a \$30 processing fee. Cancellations or substitutions must be received in writing before May 20, 2005.

Additional nights (June 20, 21, 26 or 27) may be available on request. Please mark the extra nights you need and we will contact you to confirm availability before adding the extra charge.

If you reserve a double room and do not identify at least one roommate, one will be assigned for you. In some cases there may be up to 4 people assigned to a suite with 2 bedrooms sharing a private bath.

Dorm Lodging Rates per person

Adult single (4-night total)	\$ 355
Adult double (4-night total)	\$ 190
Children (4-night total)	\$ 130
Adult single extra night	\$ 83
Adult double extra night	\$ 42
Child extra night	\$ 30

Cancellation Fees per person

Before April 15:	\$ 30
April 15 - May 20:	\$ 100
After May 20:	no refund
Substitutions permitted until June 1.	

Reservations

To reserve GWU dorm lodging, complete this form and return it by fax, post or email attachment with full payment by check or credit card before May 20, 2005. A confirmation with your building assignment and additional information will be sent by email.

Accessibility

Please contact us by email, phone or fax if we can assist you with disability accommodation in compliance with the ADA.

Questions?

Contact us or visit our website:
<http://www.gwu.edu/~cef2005/>

Mailing Address

CEF Dorm Lodging
 c/o Simple Meetings
 PO Box 31623
 Seattle, WA 98103 USA

Fax: 206-706-8476

Phone: 425-450-0894

Email

sce2005@msn.com