

## PROCESS

Nominations of candidates for honorary degrees are received by the University Marshal throughout the year. Anyone--students, faculty, administrators, deans, alumni, and members of the general public--can nominate a person for an honorary degree. However, only completed nomination forms will be considered.

All new nominations are considered first by the Committee on Honors and Academic Convocations of the Faculty Senate. The committee's recommendations are sent to the president who in turn transmits his recommendation to the Academic Affairs Committee of the Board of Trustees. Final consideration and selection of honorary degree recipients is done by the Board of Trustees.

Working from the list of nominees approved by the board, university officials put together a group of honorees for commencement. People who have been so designated receive a letter of invitation from the president. It should be noted that:

- the president, on behalf of the board, is the only person authorized to invite a person to receive an honorary degree;
- the university **never** confers an honorary degree in absentia; and
- the university **never** pays a speaking fee to a person receiving an honorary degree (although the university does, of course, cover expenses).