



U.S. SMALL BUSINESS ADMINISTRATION
WASHINGTON, D.C. 20416

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September 5, 2002

Mr. William Ferroggiaro
The National Security Archive
The George Washington University
Gelman Library, Suite 701
2130 H Street, N.W.
Washington, D.C. 20037

Dear Mr. Ferroggiaro:

This office is in receipt of your faxed Freedom of Information Act (FOIA) request concerning the Attorney General's October 12, 2001 Memorandum regarding the Freedom of Information Act.

This office operates in the appellate capacity and refers initial requests to the Agency office that maintains the pertinent information. However, as this office maintains the pertinent information, we are responding directly to you. We have searched our files and have found two responsive documents; a October 17, 2002 e-mail from myself to FOIA contacts and a November 5, 2002 e-mail between myself and the Disaster Area 4 FOIA Contact. Enclosed are copies of those documents which are released in full.

In accordance with 13 CFR 102.8(b) and (h) there are no fees assessed with the processing of this request.

We trust that this satisfies your FOIA request.

Sincerely,

Lisa J. Babcock
Chief, Freedom of Information
Privacy Acts Office

Enclosure

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