



Sue Rachlin
10/24/01 08:24 AM

To: Daryl White, Alexandra Mallus/PIR/OS/DOI@DOI, Janet MacNab,
Steve Schmidt/PIR/OS/DOI@DOI
cc:
Subject: Re: Outstanding Issues - Following Up from Yesterday

FYI-

Sue Rachlin
Deputy Chief Information Officer
U.S. Department of the Interior
(202) 208-6194

----- Forwarded by Sue Rachlin/PIR/OS/DOI on 10/24/2001 08:22 AM -----

Daniel Jorjani
10/24/2001 06:57 AM

To: Sue Rachlin/PIR/OS/DOI@DOI
cc:
Subject: Re: Outstanding Issues - Following Up from Yesterday

Sue,

Regarding your draft memorandum, please put in final form and send it to us so that Lynn may sign it.

Regarding FOIA, I'll speak to her.

Regarding your secretary position, I'll mention it to her.

Dan

Daniel Jorjani
Special Assistant
Assistant Secretary for Policy,
Management and Budget

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Sue Rachlin



Sue Rachlin
10/23/2001 06:14 PM

To: Daniel Jorjani/PMB/OS/DOI@DOI
cc:
Subject: Outstanding Issues - Following Up from Yesterday

Hi Dan,

I know I laid a lot of stuff on you yesterday and just wanted to follow up.

1. **IT Management Reform Study** - Thank you for helping get Lynn's signature/approval to proceed with the contract for this study. We have the funds authorization and will begin working immediately with the Contracting folks at the NBC to get the SOW out.
2. **Change in FOIA procedure** - As agreed, Alex sent the email to Lynn (copied you) summarizing the change in FOIA policy and our recommendation relative to same. We are waiting to hear back from Lynn, if possible prior to the meeting with the bureau FOIA officers tomorrow.

3. **Draft Memo on Protection of Sensitive Information** - Waiting to hear back from you and Lynn.

4. **Decision Memo on Vacant Positions** - We are awaiting Lynn's approval to fill these positions. The one that has bubbled up to the top is our Secretary position. We have completed the interview process, checked references and are ready to make a selection. Our Personnel Office will not proceed with a job offer until the Budget Office releases the position, which they will do with Lynn's approval. We have a good candidate and don't want to let her get away. If you could discuss this one with Lynn before she leaves on Wednesday, I would be eternally grateful.

Thanks again for working with us on these issues.

Sue Rachlin
Deputy Chief Information Officer
U.S. Department of the Interior
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