



UNITED STATES DEPARTMENT OF COMMERCE
Chief Financial Officer and
Assistant Secretary for Administration
Washington, D.C. 20230

February 28, 2003

Mr. Will Ferroggiaro
The National Security Archive
The George Washington University
Gelman Library, Suite 701
2130 H Street, N.W.
Washington, D.C. 20037

RECEIVED MAR 05 2003

RE: Freedom of Information Act Request CRRIF 03-145, Archive #20030088DOC002

Dear Mr. Ferroggiaro:

This is in response to your Freedom of Information Act (FOIA) request for "Copies of the Department of Commerce's ten oldest open or pending Freedom of Information Act requests currently being processed or held pending coordination with other agencies."

We are enclosing documents that are responsive to your request.

Two of the enclosed documents are being partially withheld pursuant to 5 U.S.C. § 552 (b)(6), which protects personnel, medical, and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy. We have withheld a home address, home telephone number, a college dorm room address, and a personal cell phone number.

This is the initial determination of the Department of Commerce. You have the right to an administrative appeal of the denial of any records withheld within 30 calendar days of the date of this letter. If you decide to file an appeal, please submit it to the Assistant General Counsel for Administration, U.S. Department of Commerce, Office of General Counsel, Room 5875, 14th Street and Constitution Avenue, N.W., Washington, D.C. 20230. The appeal must include a copy of your original request, the initial denial, a statement of the reasons why the requested records/information should be made available, and a statement of why the initial denial was in error. Both the appeal letter and the envelope should be clearly marked "Freedom of Information Act Appeal."

Sincerely,

A handwritten signature in cursive script that reads "Brenda Dolan".

Brenda Dolan
Department of Commerce
Freedom of Information Officer

Enclosures