



Summer 2006 Internship Opportunity

International City/County Management Association (ICMA)

Deadline – Monday, April 17, 2006

ICMA's Livable Communities Team, with a growing portfolio of projects addressing local government strategies for building healthy, livable communities for all ages, is looking for a student in planning, public administration, or a related field, to help develop and coordinate Team initiatives. The work will address a range of topics related to sustainability, from smart growth and "aging in place" to active living and healthy eating. The intern will:

- Research and answer public queries about smart growth and sustainable practices.
- Prepare abstracts, case studies, fact sheets, and articles.
- Assist in the editing and publication of two electronic newsletters.
- Help update the Livable Community Team webpages
- Communicate with ICMA members and the public as part of Livable Communities outreach
- Develop materials for conferences and meetings

Preference will be given to applicants with good organizational skills, attention to detail, writing ability, communication skills, and familiarity and interest in the subject matter.

The part-time, paid position runs about 12 weeks, for the months of June, July and August, 2006 (dates flexible). The intern will be expected to work 30-35 hours per week. Compensation is \$10 per hour for undergraduate students; \$11 for graduate students. ICMA can provide approval for academic credit upon completion of the internship if necessary.

Send resume, cover letter and writing sample to ICMA at HR@livable@icma.org

ICMA, the International City/County Management Association, promotes excellence in local government through professional management. Toward this end, ICMA provides an information clearinghouse, technical assistance, and training and professional development to more than 8,000 chief appointed administrators, assistant administrators, and other individuals throughout the world. To learn more about ICMA, visit icma.org. Information about the work done by ICMA's Livable Communities Team can be found at icma.org/smartgrowth, icma.org/activeliving, and icma.org/aging.