

THE GEORGE WASHINGTON UNIVERSITY
Washington, DC 20052

Recommendation for Promotion of Research and Part-time Members of the Instructional Staff

Name _____

Address _____

Promotion recommended:

From (title): _____

To (title): _____

Date at which promotion should take effect _____

Service at The George Washington University (titles and dates of previous appointments)

Activities of staff member since appointment to present rank:

A. Continued education and degrees

B. Professional activities and honors

C. Publications

D. Service at other educational institutions (titles and dates)

E. Outside employment

Date _____

Department Chair

Note: It is appropriate for the Department Chair to write a **brief** memo of recommendation supported by a copy of the faculty member's vita.

Date _____

Dean

Date _____

Executive Vice President for Academic Affairs